

## ACC REQUEST FORM

Today's Date:	Subdivision:
First Name:	Last Name:
Address:	City:
State:	Zip:
Phone Number (Day):	Phone Number (Evening):

***Instructions:*** Please fill out this form completely. You may fax, e-mail or mail the form to Backyard Realty Group using the information below. Once a decision has been made, a copy of this form will be mailed to you and a copy will be kept in the Association's file.

\*\*Plans and specifications are not reviewed for engineering or structural design or quality of materials, and by approving such plans and specifications neither the ACC, the members thereof, nor the Association assumes liability or responsibility therefore, nor for any defect in any structure constructed from such plans and specifications. Additionally, if approval is granted, it shall not be construed to imply compliance with any governing city or county code requirements. \*\*

Estimated Date:      Start \_\_\_\_\_                      Finish \_\_\_\_\_

Permission is hereby granted for members of the Architectural Control Committee to enter my property to make reasonable inspection of proposed construction location. Notification will always be given.

OWNER'S SIGNATURE: \_\_\_\_\_                      Date \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_                      Date \_\_\_\_\_

Please complete form and return to:

Backyard Realty Group, LLC  
 5333 Bells Ferry Road  
 Suite 201  
 Acworth, GA 30102

Phone: 770-517-1761  
 Fax: 770-517-1661

*Please note: you may email this form directly to your community manager as well*

Description of work to be completed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Plans & Drawings are to be included if applicable (include site and elevation views). Please list attachments and anticipated dates for start and completion of the alterations. (Sample of color choice is to be included if applicable). Any documentation, photos, samples, etc. will not be returned.

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

-The following section is for ACC use only-

Architectural Control Committee Final Decision:		
Approved	Approved w/Stipulations*	Denied as Presented
* Conditions as follows: _____ _____ _____		
ACC signatures:		
_____	_____	
_____	_____	
_____	_____	